



London Elite Centre



Communication, Coordination & Leadership

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<https://londonelitecentre.com>



Communication, Coordination & Leadership

Start date:2023-11-06

End date:2023-11-10

Location:London

Price: \$5750

- You will undoubtedly get the chance to uncover your surprise abilities as well as practice what you discover before returning to your office as well as affected individuals, events, as well as your future. On top of that, you will find out how an excellent leader boosts communication circulation within his organization, wins the hearts and minds of his followers, constructs consensus, and obtains results when faced with resistance or problem. Program Purposes of Communication, Control, and Management Apply development management and interaction methods to drive business value and end up being a much more powerful leader Implement ideal practices for affecting peers, supervisors, juniors, clients, and various other stakeholders Clarify just how to properly deal with challenges such as delivering out of favour information, enhancing team inspiration, and winning hearts, as well as minds, Interact confidently in any setting, from spontaneous "elevator pitches" to high stakes speeches and also proposals that gain dedication and collaboration Deliver effective messages that cause rapid activity and that control emotion when encountering resistance and also problem Maximize inner interaction as well as sell their company's vision, mission, and values to their team members

Day 1

Organizing and delivering thoughts and messages

- Understanding your leadership role and its relation to communication
- Organizing your ideas using mind mapping
- Presenting vs. Public Speaking
- Importance of communication to any leader
- Essentials of public speaking
- Communicating tasks and assignments effectively
- Communicating performance issues

Day 2

Earning credibility as a leader

- Identifying the characteristics of a credible leader
- Establishing your credibility firmly
- Five main sources of power of any leader
- Maximizing the leader's effectiveness with emotional intelligence
- Understanding the ingredients of emotional intelligence
- Creating a positive professional image within the organization



- Changing communication style depending on team member and condition
- Motivating through communication
- Creating an environment of engagement

Day 3

Winning the hearts and minds of people

- Knowing your employees
- Managing your employees' expectations
- 'Selling' your ideas to an audience
- Creating a persuasive message that evokes the right emotions
- Reframing a message from negative to positive
- Reframing a message from subjective to objective
- Adjusting your message to accommodate the audience's needs, wants, and style
- Communicating difficult news or unpopular messages
- Leading and communicating during a crisis

Day 4

Building consensus, commitment, and cooperation

- Principles of ethical leadership
- Ethical dilemmas faced by leaders
- Identifying techniques for building consensus
- Describing how to secure commitment and cooperation to your change initiatives
- Exploring the stages of effective change management
- Creating healthy inter-departmental cooperation and communication

Day 5

Leading organizational communication

- Controlling and managing rumors
- Dealing and managing office politics
- The four types of grapevine chain
- Leading cultural change
- Transparency in an organization: how far should we go?
- Choosing the right channel for communicating your message
- Communicating and leading your organizational vision, mission and values

